

2021 PROVINCIAL ADVOCATES TRAINING CONFERENCE

Participants' Information Sheet



How to register to attend a session



Click on this link: https://2021provincialtraining.sched.com/



SIGN UP FOR SCHED



Provincial Training Conference

Click on "Sign up" (top-right corner of the website page)





SIGN UP FOR SCHED

Sign up with your <u>work email</u> <u>address</u>



Provincial Training Conference





SIGN UP FOR SCHED



Complete registration with your details, a password and click on **CREATE ACCOUNT**



EDIT YOUR PROFILE

Please toggle on "Make my profile & schedule public"



Hi TEST TEST! Edit your profile settings and then go back to the event schedule.

Privacy & Email

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Make my profile & schedule public.

Hide my name from the speakers of sessions I'm attending.

Receive email reminders with your personalized schedule and feedback surveys.

Receive email announcements and updates from the organizers.



BROWSE THE CONFERENCE SCHEDULE

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Click on SCHEDULE to see the conference sessions



BROWSE THE CONFERENCE SCHEDULE

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Sessions are color-coded by type (scroll-down to see all sessions)

For additional support please click on the "Instructions" tab below or contact Kayla Black at kblack@lawfoundationbc.org

	Schedule - Speakers Sponsors Instructions
Thursday	, September 17
10:00am	Human Rights Commission: Reflections on the first year
Γ	Welcome LABC / LF
Tuesday,	September 22
1:00pm	Prep for conversations on the Indian Day School Applications - Pre-Recorded Webinar
2:00pm	Conversations about 60s scoop and day school applications



REGISTER FOR A SESSION

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Click on the white dot beside a session to register

(a checkmark will appear when registered)



Tuesday, September 22

1:00pm	• _[m	Prep for conver	sations on	the Indian Day School	Applications -
2:00pm		Add to My Sched	Link 22, 2020 1:00	pm - 2:00pm	ons 🗖
		recorded webinar Other	,		

Schedule or People

Search

-

Timezone

America/Los Angeles

Filter By Date Sep 17-Nov 23, 2020

Filter By Venue

Filter By Type

Family

Other

Skills

* Popular

Plenary

Poverty Law

Housing

- Pre-Recorded Webinar

REVIEW REGISTERED SESSIONS



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Provincial Training Conference

Click on the profile icon and then on MY SCHED to view your registered sessions





nf.sched.com/event/doiL/providing-trauma-informed-advocacy-services

presentation and discussion

At MYSCHED, click the session to see more details and to access the zoom link to join the session

Email My Sched

- Housing
- Other
- Plenary
- Poverty Law
- Skills
- ★ Popular

0 ADD YOUR SESSIONS **TO YOUR CALENDAR**

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From MY SCHED, click on the mobile icon highlighted below (MobileApp+iCal)



Thursday, September 24

ADD YOUR SESSIONS TO YOUR CALENDAR

Click on the MYSCHEDULE link to export the calendar of sessions you have registered for.



Calendar Sync for Google Calendar, Outlook & Apple Calendar

Subscribe in your calendar program to see this event alongside your meetings.

Make your profile public to sync a live feed of your personal agenda in your calendar program. It's not possible to sync with the Outlook Office 365 web app.

Apple Calendar

1. Click to open: Full Event Schedule

2. On next screen, set "Auto-refresh" to "Every hour" to ensure you get schedule changes.

Google Calendar

1. Click to open: Full Event Schedule

Note: Google will only update the feed once per day, which means you could miss out on last minute updates.

Microsoft Outlook

- 1. Click to open: Full Event Schedule
- 2. View instructions for Outlook.com or Outlook for Mac.

Export Calendar

This is a one-time export. You will not receive any updates to the schedule. If you expect the schedule to change, you should choose to one of the sync options above.

My Schedule: https://2020provconf.sched.com/alessiatestparticipants.ics

Full Event Schedule: https://2020provconf.sched.com/all.ics







How to join a session



For additional support please click on the "Instructions" tab below or contact Kayla Black at kblack@lawfoundationbc.org



https://2021provincialtraining.sched.com/



- Skills
- * Popular

How to join a session





Provincial Training Conference

Login and go to MY SCHED







Click on the session that is about to start



Schedule or People Search

Timezone

America/Los Angeles \mathbf{w}

Filter By Date

I Sep 17-Nov 23, 2020

Filter By Venue Online

Filter By Type Family Housing Other Plenary Poverty Law Skills * Popular



For additional support please click on the "Instructions" tab below or contact Kayla Black at kblack@lawfoundationbc.org



Click on the Zoom link to join

Back To Schedule



We will be running all sessions through Zoom. Most sessions will set up as webinars to allow for higher attendance. During the sessions you will be supported by a facilitator and tech person.

PLEASE NOTE: <u>all sessions will be recorded and available online</u> (with any other reference materials) in late November after the virtual conference has finished.

PLEASE NOTE:

If you want to export the <u>full</u> conference schedule, please follow these steps below:

1) Click on one of the FULL EVENT SCHEDULE links (in blue) - depending on which calendar you want to add the schedule to.



Calendar Sync for Google Calendar, Outlook & Apple Calendar

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2) Click on OPEN PICK AN APP



Open Pick an app?

https://2020provconf.sched.com wants to open this application.

Always allow 2020provconf.sched.com to open links of this type in the associated app

Subscribe in yc

Make your prof sync with the O

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Apple Calendar

1. Click to open: Full Event Schedule 2. On next screen, set "Auto-refresh" to "Every hour" to ensure you get schedule changes.

Google Calendar

1. Click to open: Full Event Schedule

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3) Choose which application you would like to export the calendar to



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Full Event Schedule: https://2020provconf.sched.com/all.ics

How do you want to open this?



Google Chrome

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Outlook 2016 2



Look for an app in the Microsoft Store



✓ Always use this app





•	Move - Rules - Move -	Unread/ Read Categorize Follow Up	Search People Address Book	Store
N	Move	Tags	Find	Add-ins



	-mail Share Publish C Ilendar Calendar Online - Per	alendar rmissions	Search People	Search Ar
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lay 🔆 F/57°F	Tomorrow 🔆 Saturda 69°F/58°F 66°F/5	Juli	ch 2020provcont	
SDAY	THURSDAY	FRIDA	Y	SATURDAY
	3	4		5
	10	11		12
	17 2:00pm Welcome LABC / LF; Zoom Webinar, O	18		19
	24 2:00pm Providing trauma-informed advo	25		26
	Oct 1	2		3